

# Meeting Minutes

## Saint Theresa Parish Pastoral Council

**September 14, 2005**

Unofficial Minutes

Parish Conference Room

Members attending: Fr. Chuck Kieffer, Fr. Mathew Plathottam, Neil Urban, Jerry McKenna, Amy Caffarello, Becky Henry, Rob Kubasko, K. Lewis, Thomas Petrola, Terez Sanguine, Sandra Smith, Mark Skoog, Joe Sotelo, Billie Young

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### **7:08 PM - Welcome by Neil Urban**

Neil opened the meeting with a prayer and scripture reading followed by reflection and discussion.

### **7:23 PM - Meeting Agenda**

Overview of meeting organization for the year.

### **7:26 PM - Pastoral Council Bylaws Review**

Neil facilitated a review of the current Council Bylaws.

Fr. Chuck added that the council is very helpful when members serve as eyes/ears for him to understand how we can improve serving the needs of our community.

Fr. Matt added how this correlates to the bigger picture of life in the Parish and its importance.

The review emphasized the call for council members to demonstrate leadership and enthusiasm in the parish. He also noted several discrepancies with the bylaws and reviewed the process for officers selection.

Becky suggested a blurb in the bulletin the week of each council meeting to include a brief summary of the council and that meetings are open to all parishioners. K suggested a ministry spotlight to promote the council.

Neil will put amendments on the next meeting agenda.

### **7:52 PM - The Year Ahead**

Fr. Chuck cited examples of using an entire year to celebrate and reflect on major milestones. He explained that the jubilee will be celebrated similarly, as there are several milestones of the parish to celebrate. The jubilee celebration will begin this October, peak at a liturgical event on January 22, 2006 and conclude on October 1, 2006. Historically, the first parish fundraiser was a dinner for 1,500 people featuring ham, scalloped potatoes and coleslaw. On January 22nd will be have a similar event in remembrance of those efforts. More events will also be scheduled. Other ideas include moving the St. Theresa statue into a more prominent location as well as selecting a song for use during the jubilee. A commemorative DVD and booklet is being planned as well as committees for outreach, food, and events. Becky suggested that parishioners be invited to participate in the planning process. Joe suggested a booth to promote the jubilee at the Fall Festival on October 16th and volunteered to organize it. This booth can provide a way for people to volunteer their times and talents during the jubilee celebrations.

### **8:04 PM - Jubilee Service Project**

Amy proposed the idea of the council leading a parish service project in conjunction with the jubilee. Cheryl Lienau is gathering a report on previous parish projects. Amy suggests doing a series of projects or one or two large projects for the surrounding community. Habitat for Humanity may be doing some hurricane related projects that may work as well. Amy invited members to discuss how this may work to and make a difference. The council responded very positively. Ideas include more work for habitat for humanity, healthcare for the homeless, and integration with other ministries. Fr. Chuck suggested that once a project is selected that it might be an excellent time for the pastoral council spotlight. Other ideas include adopting a parish from the gulf coast. Mark suggested activities the Knights of Columbus are doing. Becky also emphasized the needs of local parishes be considered. Amy asked the council to brainstorm and submit those to her. She will report back with a schedule for the program at the next council meeting. Fr. Chuck shared an email concerning a positive update on a mission the parish helped a year ago in northwestern Arizona and their continued needs.

### **8:36 - Small Christian Communities Discussion**

Rob discussed some concerns with how the program is being promoted with respect to current ministry coordinators and staff. Fr. Chuck stressed how thoughtful the process will be in developing the program. Terez suggested the school as a good place to look for initial involvement. Fr. Mathew reiterated that SCC is not a ministry and will not be pulling people from other existing ministries. It will be focused on people not yet involved and helping existing ministry leaders.

### **8:50 - Pastor's Report**

Fr. Chuck noted the recent marble integration throughout the church. Work is progressing on the installation of new audio and video projection systems for the church. This is similar to a system used at Mount Carmel in Tempe. The granite base is coming for installation at the new gate entrance and hopefully will be installed prior to October 1st with a new statue.

### **8:59 - Approval of the June 8th Meeting Minutes**

**9:00 - Closing Prayer was given by Jerry McKenna**

MEETING ADJOURNED

Respectfully Submitted Rob Kubasko, Secretary