

# Meeting Minutes

## Saint Theresa Parish Pastoral Council

**October 18, 2006**

### Official Minutes

Parish Conference Room

Members attending: Fr. Chuck Kieffer, Fr. Mathew Plathottam, Rob Kubasko, Neil Urban, Becky Henry, Joe Sotelo, Billie Young, Amy Caffarello, Sandra Smith, Terez Sanguine, Rick Raymond

Members absent: Kurt Hammond

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### 7:05 Opening Prayer

The meeting was called to order by Rob Kubasko and opening prayer was offered by Becky Henry.

### 7:08 Approval of Previous Minutes

Joe Sotelo moved, Terez Sanguine seconded; minutes of September 13, 2006 were approved.

### 7:10 Pastor's Report

Fr. Chuck began his report with sincere appreciation for all of the work by parish staff, volunteers and members for the Jubilee celebration on October 1<sup>st</sup>. He felt that it was a huge success all around and received wonderful comments from Bishop Olmsted and many of the parish charter members who attended. Council members also shared their impressions and agreed that the Jubilee mass with the Bishop presiding was "cathedral-like" with the excellent music and readings. Joe Sotelo also noted his pleasure in the comments from the Bishop welcoming and acknowledging the special gifts of the youth of our parish.

The new member reception on October 15<sup>th</sup> welcomed 26 new families to the parish. It was a very appreciative group and all staff and council members who assisted also received a warm welcome. Mike Barta and Tracey Theisen provided information about the various liturgical ministries while welcoming new participants. The council briefly discussed the amount of follow-up currently provided to new parishioners and made some suggestions for getting information to them on our ministries and including a personal contact to help them explore the ways they

might serve the parish. This will be continued as an agenda item for November 15<sup>th</sup>.

The McMahon Center kitchen has received a Health Department approval for operating and storing food. A certificate of occupancy is the next step and is expected after the fire inspection on October 19<sup>th</sup>. All ministry leaders who use the kitchen to prepare and serve food will receive orientations after the final certificate is in place. Additional renovation plans will start after the holidays and include the removal of the accordion dividers in the sanctuary and remodeling of the space they are in for storage. Flooring in the sanctuary is also being evaluated for possible replacement with a hard surface. Fr. Chuck alerted the council to a recent interest from a developer in ten acres of property near Pinedale that is owned by St. Theresa Parish. Fr. Chuck is working with the Buildings & Properties Office of the Diocese on determining the best disposition of this valuable property.

Fr. Chuck will be auditioning organs on November 1<sup>st</sup> with members of the music ministry. The fund to purchase a new organ has been growing with generous individual contributions.

Upcoming dates to note:

**October 28** - Ordination to the diaconate of John Muir from our parish.

**October 29** - Fall festival in the school rama.

**November 1** - All Saints Day.

**November 11-12** - Stewardship weekend.

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#### **7:55 Old Business**

Rob distributed samples of lettering and colors for Pastoral Council nametags. He also made arrangements to complete taking pictures of members to be posted on the Ramada bulletin board.

Discussion continued on plans for the **Ministry Workshop**. Rob encouraged us to simplify the goals for this first attempt at providing a forum for ministry leaders to express their challenges and needs to staff and council members. Rob distributed a draft workshop announcement which included a tentative agenda and a survey to be completed before the meeting. The date of the workshop was moved to January to give us more time to clarify goals and outcomes and to prepare the agenda. Council members expressed the importance of this workshop as an opportunity to express appreciation for all of the efforts made by the volunteer ministry leaders and offer assistance for current and future needs.

Amy presented an update on the **Jubilee Project** that received very generous response during the weekend that Rob spoke and showed the video of Sr. Adele at all masses. Our current fund raising total is \$82,000 that has housed 15 adults and 21 children already and will reach even more. The financial support has been amplified by the outpouring of volunteers. Sr. Adele has been overwhelmed and is extremely grateful for the many offers of assistance. Sandra Smith has taken on the task of volunteer coordination for Sr. Adele and encourages all of us to direct new volunteers to her or Amy, rather than directly to Sr. Adele. Our parish

MOMS group is already planning another tea for May of 2007.

#### **8:35 New Business**

Fr. Chuck shared some information and led a discussion of the provisions of the **GIRM** and schedule for implementation of additional changes to the liturgy. There is no firm schedule in place right now for additional changes. The changes in wording in various parts of the liturgy that have been covered in the press are part of the overall aim of the GIRM to connect current parishioners with the rich tradition of our Catholic heritage. These changes also hope to provide more universality in our liturgy worldwide.

Becky shared some information and a proposal from our parish JustFaith alumni to offer **fair trade coffee** for sale on an occasional basis after weekend Masses. This is an opportunity to share information with our parishioners on this important issue. The sale directly benefits Catholic Relief Services and their efforts to support coffee growers in the developing nations. The council members expressed support of this effort depending on scheduling and encouraged the group to continue planning. Others ideas for using fair trade coffee in the Parish were discussed and will be shared with the JustFaith members.

#### **9:00 Closing Prayer by Terez Sanguine.**

MEETING ADJOURNED