

Meeting Minutes

Saint Theresa Parish Pastoral Council

November 15, 2006

Official Minutes

Parish Conference Room

Members attending: Fr. Chuck Kieffer, Rob Kubasko, Neil Urban, Becky Henry, Sandra Smith, Kurt Hammond, Rick Raymond, Terez Sanguine, Joe Sotelo

Members absent: Fr. Mathew Plathottam, Bille Young, Amy Caffarello

7:05 Opening Prayer

The meeting was called to order by Rob Kubasko who also shared "The Politician's Prayer."

7:08 Approval of Previous Minutes

Joe Sotelo moved; Terez Sanguine seconded. The minutes of October 18, 2006 were approved.

7:10 Pastor's Report

Fr. Chuck gave a follow-up on progress for the sale of the Parish property in Pinedale. A special session of the Finance Council will be held on December 4th with the developer and then additional discussions will be held with the Diocesan offices. Kurt Hammond represents the Pastoral Council on the Parish Finance Council. **A recent development of the GIRM** (General Instructions of the Roman Missal) relates to the indult granted to the US Conference of Catholic Bishops which allows lay ministers to purify communion vessels at the end of the Mass. Pope Benedict XVI has asked that this indult be removed, requiring the purification to be done by priests or deacons. Bishop Olmstead is developing the process for implementing the new procedures in early 2007. **The recent Mass of Remembrance was well attended** and well received. This is a comforting annual tradition for those who have suffered a death in their family during the previous year. Fr. Chuck reviewed the upcoming Mass scheduled for December 24th since it is both the fourth Sunday of Advent and Christmas Eve. The schedule will be announced at mass and will be in the bulletin. **Why Catholic? is a new program being brought to our Parish** (see New Business.) Also we are starting a chapter of the Dead Theologians Society which is aimed at altar servers to teach them about the lives of saints, introduce them to many of the traditions of the Church, and bolster their commitment to their ministry. **The search for a new school principal has gone nationwide** with an ad in America magazine and an announcement on the NCEA [website](#) (National Catholic Educational Association.) **A final selection has been made for our new organ** and all of the funds needs have been received from private donors. This is a digital, state of the art instrument and should be installed before Christmas. **The McMahon Center kitchen has passed** all inspections and punch list items are being fixed. In early 2007, facility improvements/renovations will include replacement of windows in the McMahon Center Kitchen and the Club Room, creation of an outside entrance from

the ramada into the Club Room and the removal of the folding room divider partitions in church. The ceiling track for the partitions will be covered, and the two niches which currently house the folded partitions will be converted into storage areas.

7:50 New Business

A change to the Mass schedule for Holy Days of Obligation was proposed by the Liturgy Committee and Council members concurred. Rather than a vigil mass the prior evening, an evening mass on the day itself will be celebrated at 6 p.m. This change will be in effect for Immaculate Conception on December 8th. Masses on Holy Days will be at 6:30 & 8:30 a.m. and 6 p.m. The 10 a.m. Mass will be discontinued. **A steering committee is meeting to develop the Why Catholic?** program for St. Theresa parishioners. Nine people attended Diocesan meetings about this 4 year program sponsored by Renew International. The program will explore various aspects of our Catholic faith through lessons, discussions, retreats, and bulletin articles. Training for facilitators will occur this spring with the goal of beginning the program parish wide in the fall.

8:10 Old Business

Names for Council members have been ordered. **Kurt Hammond will follow up with Mrs. Downey** for recommendations of St. Theresa 8th grade students to visit the Council meetings and learn about this ministry in our community. **Rob has synthesized all of our ideas for the Ministry Project** into three main categories: Ministry Workshops, Ministry Appreciation Luncheon, and Ministry Pamphlet. Additional discussion of goals and multiple approaches for meeting those goals led to proposal that Rob work with a small subcommittee to finalize dates and events. **Ideas for ways to follow-up with new parishioners** after the Parish Welcoming Meetings were discussed by all. A definite need for personal follow-up is recognized as a way to encourage participation in parish ministries and ensure that all questions are answered for new parishioners. The potential of this activity as a new parish ministry or as a responsibility of a subcommittee of the Council was discussed. Terez expressed an interest in developing this ministry after her term on the Pastoral Council ends.

9:00 Closing Prayer by Fr. Chuck.

MEETING ADJOURNED

Respectfully Submitted Becky Henry, Secretary